

HEALING HANDS INTERNATIONAL

2024 Women of Hope Weekend

March 22-23, 2024

Embassy Suites, Murfreesboro, Tennessee



EXHIBITOR/VENDOR CONTRACT

The Women of Hope Weekend reaches hundreds of women from 10+ states across the southeast. Vendors help advertise, promote and market the Women of Hope Weekend while showcasing your products to women of all ages. Vendors will promote and adhere to values and principles ascribed to disciples of Jesus Christ as found in the Bible.

This is an application for exhibit space at the 2024 Women of Hope Weekend in Murfreesboro, Tennessee which will become a binding contract if the exhibitor/vendor satisfies HHI exhibitor requirements and if such application is accepted by HHI. The undersigned (the "Exhibitor/Vendor") does hereby make an application to participate as an Exhibitor/Vendor in the 2024 Women of Hope Weekend to be held in Murfreesboro, Tennessee, March 22-23, 2024. We request HHI to reserve exhibit space for our use at the event. **We understand that specific booths will be assigned, to the extent available on a first-come, first-served basis.**

Vendor/Exhibitor Information

Company: _____

Name of Contact: _____

Position title: _____

Mailing address: _____

Email: _____

Phone: _____

Exhibit Options

Limited number of Friday only and Saturday only booths available on first come first serve basis.

Fri. & Sat.: \$155 each

Fri. Only: \$75 each

Sat. Only: \$100 each

of booth spaces needed: _____

of booth spaces needed: _____

of booth spaces needed: _____

The fee for all booths includes a 6 ft. table, 2 chairs and a black tablecloth, and an advertisement on the Women of Hope social media. Please note, if you require electricity or wifi, you will need to add on the tech package.

Tech Package: \$20 _____

Lunch: \$20 each

Includes electricity and wifi

of lunches needed: _____

Total: \$ _____

Optional Sponsorship Package

We are offering an exclusive, discounted sponsorship opportunity to our vendors. This is a great way to get extra advertising for your business!

- \$50 Bronze** - includes 1/4 page ad in event program 2.5"x 2"
- \$100 Silver** - includes 1/4 page ad in event program & company logo on slide presentation 2.5"x 2"
- \$200 Gold** - includes 1/2 page ad in event program & company logo on slide presentation, company logo on slide presentation, signage in hallway (provided by vendor) 5.25"x4"

****ads must be submitted by February 23rd. Ads submitted after the deadline may not make it on the printed program. Late submissions may be added as a separate page placed in program.*

Provide a description of items that you will be displaying/selling at the event:

Provide a description of the Silent Auction item donated:

(We ask that vendors donate an item to our silent auction. Proceeds from the auction go back into the Women of Hope program and empower women around the world.)

Value: \$ _____

Payment Method

◆————◆ Check Enclosed ◆————◆		
Check number: _____		
Please make checks payable to <u>Healing Hands International</u> . Note in memo " <u>2024 Conference Vendor</u> "		
C/O Grace Boucher 455 McNally Drive Nashville, TN 37211		
◆————◆ Credit Card ◆————◆		
Visa: <input type="checkbox"/>	MasterCard: <input type="checkbox"/>	Discover: <input type="checkbox"/>
Name exactly as it appears on card: _____		
Credit Card #: _____	Exp Date: _____	CVC: _____
Credit Card Billing Address: _____		
Authorized Signature: _____		Date: _____

HHI Office Use Only	
Date Contract Received: _____	Amount of Payment Received: _____
Confirmation Notice Sent: _____	

I hereby submit this contract for sponsorship of the Healing Hands International 2024 Women of Hope Weekend and agree to abide by the Terms of Contract.

EXHIBITOR/VENDOR (authorized representative)

Date

Vendor contract deadline is February 23rd, 2024

TERMS OF CONTRACT

1. TERMS OF REFERENCE

In these rules and regulations the term "Exhibitor/Vendor" shall include all employees and agents of any company, partnership or individual to whom space has been allocated for the purposes of exhibiting or selling. Organizer shall mean "HHI". The term "Contract" shall mean the contract for Exhibitor/Vendor entered into between the Organizer and the Exhibitor/Vendor.

2. APPLICATION FOR PARTICIPATION

All applications for participation shall be made on the prescribed application form. The application form shall be permitted to the Organizer or its representative accompanied by the required payment. The submission of the application form shall deem to be acceptance of the TERMS OF CONTRACT. The Organizer shall reserve the right to accept or refuse any application without reasons thereof.

3. ASSIGNMENT OF EXHIBIT SPACE

Organizer shall assign the exhibit space to the Exhibitor/Vendor in accordance with the nature of the exhibits or in the manner they deem fit. Organizer will provide for the booth a 6 ft. table, 2 chairs and a black table cloth.

4. USE OF EXHIBIT SPACE

Exhibitor/Vendor shall staff the booth with competent personnel during the entire duration of the event hours. All Exhibitors/Vendors must set their booth up between 1:00 and 5:00 p.m. on Friday and before 8:00 a.m. on Saturday and shall not remove and/or pack up their exhibit display prior to 3:30 p.m. on Saturday.

5. CONSTRUCTION OF BOOTH

Exhibitor/Vendor will be responsible for equipping the booth with all equipment and materials necessary to construct, operate and maintain the booth. Any additional tables, racks, and etc. may be utilized within the Exhibitor/Vendor designated space as long as they do not interfere with the visibility or operation of adjacent exhibitors/vendors. Displays may not extend beyond the confines of the exhibit space.

6. PAYMENT

Payment must accompany the Exhibitor/Vendor Contract or the contract will not be honored. Exhibit space available on first-come, first-served basis.

7. CANCELLATION

If a vendor has to cancel due to extenuating circumstances, refunds may be allotted less an \$75 cancellation fee.

8. SIGNAGE

Signage for Exhibitor/Vendor booth must be brought with the Exhibitor/Vendor to the conference and set up by 5:00 p.m. on Friday.

9. SILENT AUCTION

Each Exhibitor/Vendor must provide one item representative of its business for the silent auction.

10. FAILURE OF SERVICES

The Organizer shall not be liable for the refund of any fees or any loss sustained by the Exhibitor/Vendor directly or indirectly attributable to the cancellation, suspension or reduction of the scheduled exhibition from the period advertised or specified due to:

- a) Force Majeure;
- b) Acts of War or Military Activity
- c) Fire, flood, tempest excessively inclement weather, earthquake or a combination of the same;
- d) Damage caused by an aerial object of aircraft;
- e) Strikes or lockouts by workmen and in the event the Conference is canceled, reduced or postponed then and in any event the fees paid to Organizer may be refunded at the sole discretion of the Organizer, but without prejudice to the Organizers' right to appropriate the entire sum or any part thereof for its own purpose.

11. INDEMNITY AND LIMITATIONS OF LIABILITY

Neither Healing Hands International, nor any of its officers, agents, employees or other representatives shall be held liable for, and they are hereby released from liability for, any damage, loss, harm or injury to the person or property of the Exhibitor/Vendor or any of its visitors, officers, agents, employees or other representatives, resulting from their theft, fire, water or accident or any other cause. The liability or risks of the visitors, employees, agents or exhibits of Exhibitor/Vendor shall be the responsibility of the Sponsor. It is the responsibility of the Exhibitor/Vendor to maintain proper insurance coverage for its property and liability.